



This is a fillable form. Please type or write in the blanks, print it out and mail it to the address indicated below.

First name \_\_\_\_\_ M.I. \_\_\_\_\_ Last name \_\_\_\_\_

Department \_\_\_\_\_ Employee ID \_\_\_\_\_

Preferred address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

**GIFT FORM**

**I/WE WOULD LIKE TO SUPPORT RICE THROUGH:**

**RICE ANNUAL FUND**

- Area of greatest need (AA01)
- Undergraduate scholarships (AA21)
- Residential college life (AA31)
- Graduate student support (AA22)

**DESIGNATED GIVING**

- Athletics – Owl Club (G80077/GD09)\*
- HOOTS (G81792/GN69)
- Friends of Fondren (G80125/GD40)
- The Shepherd Society (G80112/GD32)

**OTHER**

Make a gift to the department or cause you are most passionate about at Rice.

Designation: \_\_\_\_\_

Gift Fund No.: \_\_\_\_\_  
*(if known)*

**Rice Annual Fund**

Supports student life and learning, including financial aid, A1 budgets and nearly every aspect of campus life.

**Athletics – Owl Club\***

Generates current-use scholarships for student-athletes in 16 varsity sports.

**Friends of Fondren**

Support Rice’s academic programs by funding Fondren Library collections and facilities.

**HOOTS**

Provides academic scholarships to FE&P, H&D, RUPD and Parking & Transportation employees and their dependents.

**The Shepherd Society**

Provides scholarships for talented students in The Shepherd School of Music.

*\*All gifts to the Owl Club of \$100 or more cumulative in a fiscal year are 80 percent tax deductible. For 100 percent tax deductibility, you must decline your right to receive any benefits at the time you make your gift.*

**I/WE WOULD LIKE TO MAKE A GIFT IN THE AMOUNT OF:**

\$ \_\_\_\_\_

**PAYMENT BY:**

Enclosed check (# \_\_\_\_\_) payable to Rice University

Credit card:  MasterCard  Visa  American Express  Discover

Credit card number \_\_\_\_\_

Exp. Date \_\_\_\_ / \_\_\_\_ (mm/yy) CVV \_\_\_\_\_

Name as it appears on credit card \_\_\_\_\_

One installment

Ongoing installments of \$ \_\_\_\_\_ starting on \_\_\_\_/\_\_\_\_/\_\_\_\_ (mm/dd/yyyy)

Please charge this amount  annually  monthly  bi-monthly  semi-annually

Signature *(Required for credit card authorization)* \_\_\_\_\_

Payroll deduction

Please deduct \$ \_\_\_\_\_ from each paycheck, beginning with my next paycheck. I understand that this deduction will continue until I notify the payroll office of a change.

Please deduct \$ \_\_\_\_\_ from my next paycheck only.

Signature *(Required for payroll deduction authorization)* \_\_\_\_\_

**PLAN YOUR LEGACY:**

I have left Rice a gift in my will, trust or retirement plan.

**PLEASE RETURN YOUR GIFT TO:**

Faculty and Staff Giving – MS 83 | Rice University | P.O. Box 1892 | Houston, TX 77251-1892

For more information about the Rice Annual Fund, call 713-348-4991 or email giving@rice.edu.

For further details on giving societies, corporate matching gifts, gifts of securities and planned gifts, please see reverse.

## GIVING SOCIETIES

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Recognition by a giving society is based on annual support of Rice during the fiscal year (July 1–June 30).

### LOYALTY GIVING SOCIETY:

The Parliament                      Make a gift of any size, anywhere at Rice, for three or more consecutive years to be a part of this loyalty giving society.

### LEADERSHIP GIVING SOCIETIES FOR THE RICE ANNUAL FUND:

Campanile Society	\$50,000+
Sallyport Society	\$25,000–\$49,999
Edgar Odell Lovett Society	\$10,000–\$24,999
Brown Society	\$5,000–\$9,999
Charter Society	\$2,500–\$4,999

## CORPORATE MATCHING GIFTS

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Many companies match donations made by employees, their families and retirees. Please ask your human resources office for your company’s matching gift form or website. Enclose the form, your gift and this gift form and have an even greater impact on Rice, its students and faculty.

For more matching gift information and a list of matching gift companies, please visit [giving.rice.edu/match](http://giving.rice.edu/match) or contact Helen L.-Toombs ’79, associate director of the Rice Annual Fund, by phone at 713-348-4626 or email at [htoombs@rice.edu](mailto:htoombs@rice.edu).

## GIFTS OF SECURITIES

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Often, long-term appreciated assets provide a charitable deduction for the full market value of the security. Such donations also allow the donor to avoid potential capital gains tax. Please do not mail stock certificates with your gift form.

If you have questions or would like to make a gift of securities, please contact Melanie Boyd, gift operations specialist, by phone at 713-348-5800 or by email at [mboyd@rice.edu](mailto:mboyd@rice.edu).

## PLANNED GIFTS

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To discuss future gifts to Rice of your retirement plan assets, life insurance or gifts through your will or revocable trust, please contact the Office of Gift Planning at 713-348-4624 or visit [rice.planyourlegacy.org](http://rice.planyourlegacy.org).

*Rice is a 501 (c)(3) tax-exempt nonprofit organization. ID number: 74-1109620.*

*Per IRS regulations, funds from a charitable gift fund or family foundation cannot be applied as payments toward a personal pledge.*